

2 August 2013

Dear Councillor

**LOCAL PLAN WORKING GROUP**

A meeting of the Local Plan Working Group will be held at the Council Offices, London Road, Saffron Walden on Friday 9 August 2013 at 9.30am.

Yours faithfully

JOHN MITCHELL

Chief Executive

**A G E N D A**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 14 June 2013.
- 3 Matters arising.
- 4 Employment Land Monitoring report
- 5 Duty to cooperate - South Cambridgeshire
- 6 Strategic Housing Market Assessment – update 2012.
- 7 Any other business
- 8 Dates of next meetings.

To: Councillors S Barker, J Cheetham, K Eden, E Godwin, **J Ketteridge**,  
K Mackman, J Menell, E Oliver, V Ranger, H Rolfe, J Rose, D Watson.

Lead Officer: Roger Harborough (01799) 510657  
Democratic Services Officer: Maggie Cox (01799) 510433